PURPOSE

To meet the legal requirements of the Michigan Vehicle Code, Act 300, PA 1949 as amended (Section 257.312 (E)) which exempts fire fighters from the commercial driver license requirements when successfully completing the Michigan Fire Fighters Training Council driver certification course. This exception only is given for vehicles driven in the State of Michigan.

POLICY

All members of the Farmington Hills Fire Department must be authorized by the Fire Chief to drive Department apparatus. Members seeking authorization to drive must complete the Farmington Hills Fire Department driver training program which consists of six (6) parts as listed in this procedure.

As the Farmington Hills Fire Department has no designated apparatus operators, all probationary personnel must be certified to drive the types of apparatus assigned to their particular station (Engine, Squad, Rescue, Medic). Apparatus drivers may be permitted under conditions of emergency response to exceed posted speed limits, disregard traffic control devices and other regulations governing the operations of a motor vehicle in accordance with the Department's Emergency Vehicle Operation Procedure, No. 920.1. Authorization to drive and operate aerial apparatus is not included in this policy.

PROCEDURE

I. Guidelines

A. The Department reserves the right to review any authorization to drive Department apparatus. Members are entrusted with the responsibility of ensuring their familiarity with apparatus maneuvering and handling features.

II. Driver Training Program Components

A. There are six (6) components of the Farmington Hills Fire Department driver training program. The Training Division will administer the driver training program as well as other legal requirements are met and that the necessary Michigan Fire Fighters Training Council certification records are maintained by the Department.
1. Completion of the hiring and selection process or driver’s license record check.
   a. It is the purpose of this step to ensure that the Department member maintains a satisfactory driver's record. Human Resources will enroll all Department members in the Secretary of State Driver Record Flag Program.
   b. Members without a current or valid Michigan driver's license will not be permitted to drive Department apparatus. Authorization to do so shall be revoked immediately upon notification of a member with a suspended or revoked Michigan driver's license. Individual members shall immediately inform the Department of any change in the status of their Michigan driver's license other than routine renewal.

2. Classroom
   a. The Training Division shall design driver training classroom course work which meets or exceeds the minimum requirements of the Michigan Fire Fighters Training Council and includes all applicable Department practices, policies and procedures. This will include information regarding mapping, addressing in the City of Farmington Hills, apparatus maintenance practices, fuel purchasing procedures, accident procedures, the Department's Emergency Vehicle Operation Procedure No. 920.1, and Emergency Scene Traffic Management, Procedure No. 921.0.

3. Supervised Non-Emergency Vehicle Driving Experience
   a. In order to establish familiarity and confidence, each member shall log sufficient driving mileage so as to become familiar with the operating controls, maneuvering and handling features of each apparatus type at the assigned station. Under the exception found in the Michigan Vehicle Code, Act 300, PA 1949 as amended, the student driver must complete a minimum of 8.0 hours of supervised non-emergency drive time in a vehicle over 26,001 pounds (Engine). The student driver must have non-engine non-emergency drive time in the other vehicles also.
      (1) At the direction of the District Chief students shall drive a sufficient period of time to assure, in the opinion of the supervising District Chief, that an individual can safely drive each type of apparatus.
      (2) Consideration may be given by the District Chief with approval of the Fire Chief to members with pre-service commercial vehicle driving experience.
      (3) Non-emergency driving experience should include multiple situations the operator may encounter in their response district.

4. Driver Training Low Speed Maneuvering Course
   a. The purpose of the course is to measure the maneuvering skills and performance of the driver candidate in a series of low-speed forward and reverse maneuvering operations in accordance with MFFTC driver training course.
      (1) The skills course shall be conducted in such a fashion as to allow for standardized evaluation of the student driver's performance. The skills exercises
utilized will follow the outline requirements of the Michigan Fire Fighters Training Council or the National Fire Protection Association, 1002, the Fire Apparatus Driver Operator Professional Qualifications.

(2) The driver's skills course should be conducted on clear, dry pavement at a time of year, which will not adversely affect either the road surface or the apparatus, used during the skills course testing.

5. Apparatus Road Test

a. The purpose of this component shall be to review overall driving performance under normal operating conditions for non-emergency response on the roadways and traffic volumes experienced within the City of Farmington Hills. The operator shall complete all portions of the driver training program and receive sufficient training in pump operations to meet the minimum performance requirements contained in the certification test.

b. The driver certification road test shall be completed for each type of apparatus, Squads, Engines and Medics as available to member's station. The road test should consist of a minimum of five (5) miles driving each apparatus in the following traffic conditions listed in above in Section 3, Item b.

(1) The driver certification test shall be administered by the station training officer or a Department officer assigned by the District Chief. The driver certification test shall consist of (5) sections:

(a) Vehicle Inspection
(b) Starting and Safety
(c) Driving in Forward Gear
(d) Driving in Reverse Gear
(e) Pump Operations

c. The driver candidate shall be scored as either satisfactory or needing improvement in each of the categories. The member must receive the satisfactory rating in all sections and for all objectives. After successful completion of the Apparatus Driving Road Test in each of the types of vehicles assigned to the member’s station, the candidates then are recommend to the District Chief for Provisional Emergency Vehicle Driving Authorization.

d. The driver candidate shall complete the practical pumper skills evaluation.

6. Supervised Emergency Driving Experience

a. Prior to emergency driving, the Driver's Training Record (FMD-123) must be signed and returned to MFFTC. Once the MFFTC returns the form to FHFD, the recruit will complete the supervised driving time.

b. Each member with Provisional Emergency Vehicle Driving Authorization must obtain a satisfactory emergency response ratings in each category. Ratings are to be logged on the Supervised Emergency Vehicle Driving Log form.
c. The members must complete three (3) Supervised Emergency Response Driving Experiences at their station. (It is intended that three (3) supervised emergency response driving experiences shall be completed in any type of apparatus.)

d. A Satisfactory Supervised Emergency Response Driving Experience rating must be attested to by the District Chief or other approved Department supervisor.

e. After successful completion of three emergency Response Driving Experiences, the District Chief or other approved Department supervisor shall complete the recommendation for full Emergency Vehicle Driving authorization to the Chief of Department by completing the reverse side of the Supervised Emergency Vehicle Driving Log Form.

f. Upon completion of the FMD-123, the logs and score sheets shall be removed from the individual's file.

Attachments

- Supervised-Non Emergency Vehicle Driving Log
- Medic-Rescue Apparatus Driver Certification Score Sheet
- Rescue-Engine Apparatus Driver Certification Score Sheet
- Supervised Emergency Vehicle Driving Log
- Driver Training Record, Department of Labor and Economic Growth, Bureau of Construction Codes & Fire Safety, MFFTC, Form FM-123
FARMINGTON HILLS FIRE DEPARTMENT

Supervised Non-Emergency Vehicle Driving Log

NAME ______________________________________ DATE OF HIRE __________
DATE BEGINNING ____________________________ DATE COMPLETED ______________
STATION ASSIGNMENT ______________________ PAGE _____ of _____

<table>
<thead>
<tr>
<th>DATE</th>
<th>APPARATUS TYPE</th>
<th>TOTAL MILES</th>
<th>SUPERVISOR'S SIGNATURE</th>
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</thead>
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<tr>
<td></td>
<td>ENG SQD MED RES</td>
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</table>

I respectfully submit this record of my non-emergency driving experience in compliance with Procedures 600.2 and 600.3.

Member's Signature __________________________ Date ________________
Approved by District Chief ______________________ Date ________________
MEDIC - RESCUE APPARATUS

Driver’s Name: ___________________________  Test Date: ___________________________

Driver's License No: ________________________  Driver’s License Expiration Date: ______________

Apparatus Used for Test: ___________  Ending Mileage: _______  Beginning Mileage: _______  Total Mileage:_______

Testing Officer’s Name: _____________________  Rank: ___________________________  Station: ____

Section 1: Vehicle Inspection and Chassis Controls:

<table>
<thead>
<tr>
<th>Objective (Check Each)</th>
<th>Satisfactory</th>
<th>Needs Improvement</th>
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<tr>
<td>MEDIC</td>
<td>RESCUE</td>
<td>MEDIC</td>
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</table>

The ambulance driver will properly identify each of the systems and components listed below. Where appropriate the candidate must demonstrate the operation and maintenance checks required.

**Fluids Level Capacity, Location and Servicing:**
- Fuel Tanks
- Crankcase
- Air Cleaner
- Coolant System
- Transmission Fluid
- Power Steering
- Battery Charging System

**Chassis Lighting:**
- Head Lights
- Driving Lights
- Turn signals
- Clearance Lamps
- Brake Lights
- Spot Lights
- Door Ajar
- Parking Brake
- Compartment Lights

**Chassis Warnings:**
- Engine Coolant Temperature
- Open Compartment Door

**Diesel Engines Only:**
- Wait for Start
- Water in Fuel
- Fuel Filter

**Tire Inflation:**
- Front Axle
- Inside Dual Axle
- Outside Dual Axle

**Emergency Warning Systems:**
- Electronic Siren
- Alternating Headlights
- Overhead (Cab) Light Bar
- Strobe Lights
- Rear Light Bar
- Sequence Flashers
- Alley Lights
- Siren/Horn switch
- Automatic high idle speed switch

**Radio Components:**
- UHF Radio System
- VHF Radio System
- H.E.A.R. System

**Cab and Ambulance Inventory:**
- Demonstrated knowledge of all Mapping and reference resources carried in cab
- Demonstrated knowledge of complete cab inventory
- Demonstrated knowledge of compartment inventories
- Patient O2 Cylinder Level
SECTION 2: Vehicle Preparation, Starting and Driving in Forward Gear:

The ambulance driver shall correctly prepare for driving and safely start the apparatus.

The ambulance driver shall demonstrate competency while safely driving the apparatus in forward gear on the roadways of Farmington Hills during various traffic volumes.

Preparation to Drive: ☐ Removes shore line ☐ Adjusts drivers seat correctly
☐ Adjusts all rear view mirrors ☐ Fastens seat belt ☐ Requires all passengers to be seated with seat belts fastened ☐ Visibly checks clearance around apparatus before starting

Ignition System: ☐ Correctly selects battery (both) position ☐ Activates ignition switch ☐ Activates starter switch ☐ Safely starts engine ☐ Visually and audibly checks all chassis warning devices ☐ Oil pressure ☐ Door open warning

Engine condition indicators and gauges: ☐ Fuel gauge ☐ Engine coolant temp. gauge
☐ Voltmeter ☐ Ammeter

The ambulance driver shall demonstrate the safe operation of the apparatus in forward drive gear.

Shifting and Moving Vehicle: ☐ Safely selects Drive (Auto.Trans.)

Forward Gear Driving: ☐ Smoothly accelerates ☐ Smoothly releases accelerator
☐ Steadily applies air brake ☐ Steers in steady hand over hand method

Lane Usage: ☐ Keeps ambulance in appropriate traffic lane ☐ Merges traffic lanes safely and smoothly ☐ Safely indicates and changes traffic lanes ☐ When appropriate, correctly shifts transmission manually ☐ Accounts for size and slow acceleration

Making Turns: ☐ Correctly completes left turn through multi-lane intersections
☐ Correctly completes left turn through single lane intersections ☐ Correctly completes right turn through multi-lane intersections ☐ Correctly completes right turn through single lane intersections.

Braking and Stopping: ☐ Applies brakes smoothly and safely ☐ Safely spots apparatus out of traffic lanes ☐ Sets parking brake and chocks wheels on grade

The ambulance driver observed all State of Michigan and local traffic laws and regulations, as well as Departmental Procedures, while driving in forward gear.
### SECTION 2 COMMENTS:  

**Objective (Check Each)**

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<thead>
<tr>
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<tbody>
<tr>
<td>MEDIC</td>
<td>RESCUE</td>
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<tr>
<td>MEDIC</td>
<td>RESCUE</td>
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</table>

The ambulance driver demonstrates courteous and defensive driving habits while driving in forward gear.

The ambulance driver demonstrated overall safety and confidence while operating the vehicle in forward gear.

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### SECTION 3: Ambulance Driving in Reverse Gear

**Objective (Check Each)**

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<td>RESCUE</td>
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<tr>
<td>MEDIC</td>
<td>RESCUE</td>
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</tbody>
</table>

The ambulance driver shall demonstrate competence while driving the apparatus in reverse gear. Competence must be demonstrated at several locations within the response area for the testing apparatus, and shall be based on realistic spotting or staging assignments for the ambulance.

**Preparation for Driving in Reverse Gear**
- Posts a ground guide or complies with all requirements of Proc. # 920.1 Driver Safety
- Checks rear view mirrors and visibility
- Properly places transmission in reverse
- Acknowledges and checks 'blind spots'

**Spotting and Staging Situations**
- Left reverse "T" turn
- Right reverse "T" turn
- Backs around a court
- Backs into garden apartment dead end parking area
- Backs into alley or business access road
- Backs into quarters
- Others...

The ambulance driver smoothly operates accelerator and brakes while driving in reverse.

The ambulance driver demonstrated overall safety and confidence while operating the vehicle in forward gear.

**SECTION 3 COMMENTS:**

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Medic-Rescue Apparatus Driver Certification Score Sheet
MEDIC - RESCUE

PROVISIONAL EMERGENCY VEHICLE DRIVING AUTHORIZATION

MEMBER: _________________________________________________________

I certify that this ambulance driver’s test was administered to the named member utilizing this score sheet under my supervision on the listed date.

In my opinion, the above named member is competent at the operating skills to safely operate an ambulance apparatus.

________________________________________ ____________________________________ _______________
Scorer’s name (please print)  Scorer’s signature  Date

I recommend that the named member be granted Provisional Authorization to drive and operate ambulance apparatus.

________________________________________ ______________________________________
Supervisor/District Chief’s Signature  Date
### RESCUE - ENGINE APPARATUS

**Driver’s Name:** ___________________________  **Test Date:** _______________________

**Driver's License No:** _________________________  **Driver’s License Expiration Date:** _______________________

**Apparatus Used for Test:** __________  **Ending Mileage:** ________  **Beginning Mileage:** ________  **Total Mileage:** ________

**Testing Officer’s Name:** ________________________  **Rank:** ________________________  **Station:** __________

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**SECTION 1: Vehicle Inspection and Chassis Controls**

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<tbody>
<tr>
<td><strong>RESCUE</strong></td>
<td><strong>ENGINE</strong></td>
<td><strong>RESCUE</strong></td>
</tr>
</tbody>
</table>

The Engine / Rescue driver candidate will properly identify each of the systems and components listed below. Where appropriate the candidate must demonstrate the operation and maintenance checks required.

- **Fluids Level Capacity, Location and Servicing:** Fuel Systems  □ Chassis  □ Equipment  □ Crankcase Oil  □ Coolant System  □ Transmission Fluid  □ Power Steering Fluid  □ Air Cleaner  □ Battery Charging System
- **Chassis Lighting:** □ Head Lights  □ Driving Lights  □ Turn signals  □ Clearance Lamps  □ Brake Lights  □ Spot Lights  □ Door Ajar  □ Parking Brake  □ Compartment Lights
- **Chassis Warnings:** □ Low air pressure  □ Low oil pressure  □ Trans. Temp  □ Coolant Temp.  □ Open Compartment Door  □ PTO Shift  □ Pump Shift
- **Vehicle Air Storage System:** □ Main Tank Drain/s  □ Aux. Tanks and Drain/s
- **Emergency Warning Systems:** □ Electronic Siren  □ Mechanical Siren "Q"  □ Alternating Headlights  □ Overhead (Cab) Light Bar  □ Strobe Lights  □ Rear Light Bar  □ Sequence Flashers  □ Alley Lights  □ Siren/Horn switch
- **Tire Inflation:** □ Front Axle  □ Inside Dual Axle  □ Outside Dual Axle
- **Pump Components:** □ Water Tank Level  □ Priming Reservoir  □ Valves Closed  □ Hose Compartments and Loads Correct
- **Body and Exterior Equipment:** □ Compartments secure  □ All exterior equipment secure  □ Auxiliary engines fueled and operational
- **Cab and Apparatus Inventory:** □ Demonstrated knowledge of all Mapping and reference resources carried in cab  □ Demonstrated knowledge of complete cab inventory  □ Demonstrated knowledge of compartment inventories  □ Demonstrated knowledge of complete exterior equipment inventory

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SECTION 2: Vehicle Preparation, Starting and Driving in Forward Gear/s:

<table>
<thead>
<tr>
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<tbody>
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<td>Preparation to Drive:</td>
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<td></td>
</tr>
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<td></td>
</tr>
<tr>
<td>☐ Adjusts all rear view mirrors ☐ Fastens seat belt ☐ Requires all passengers to be seated with seat belts fastened ☐ Visibly checks clearance around apparatus before starting</td>
<td></td>
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<tr>
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<td></td>
<td></td>
</tr>
<tr>
<td>☐ Correctly selects battery (both) position ☐ Activates ignition switch ☐ Activates starter switch ☐ Safely starts engine ☐ Visually and audibly checks all chassis warning devices ☐ Air pressure ☐ Oil pressure ☐ Door open</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engine condition indicators and gauges:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Air pressure (Rapid Supply) ☐ Air pressure (Service Supply) ☐ Tachometer ☐ Fuel gauge ☐ Engine coolant temperature gauge ☐ Voltmeter ☐ Ammeter ☐ Engine air cleaner indicator ☐ PTO indicator(Rescue only) ☐ Pump in-gear indicator(Engine only)</td>
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<tr>
<td>The Engine / Rescue driver candidate shall demonstrate the safe operation of the apparatus in forward drive gear/s.</td>
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<tr>
<td>Shifting and Moving Vehicle:</td>
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<tr>
<td>☐ Releases parking brake ☐ Selects Drive (Auto.Trans.)</td>
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<td>Forward Gear Driving:</td>
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<td>Lane Usage:</td>
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<td></td>
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</table>
**Braking and Stopping:**  □ Applies brakes smoothly and safely  □ Safely spots apparatus out of traffic lanes  □ Sets parking brake and chocks wheels on grade

The Engine / Rescue driver observed all State of Michigan and local traffic laws and regulations, as well a Departmental Procedures, while driving in forward gear/s.

The Engine / Rescue drivers demonstrates courteous and defensive driving habits while driving in forward gear/s.

The Engine / Rescue driver demonstrated over all safety and confidence while operating the vehicle in forward gear/s.

**SECTION 2 COMMENTS:**

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**SECTION 3: Engine / Rescue Driving in Reverse Gear:**

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<tr>
<td><strong>RESCUE</strong></td>
<td><strong>ENGINE</strong></td>
<td><strong>RESCUE</strong></td>
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</tbody>
</table>

*The Engine / Rescue driver shall demonstrate competence while driving the apparatus in reverse gear. Competence must be demonstrated at several locations within the response area, and shall be based on realistic spotting or staging assignments for the Engine / Rescue.*

**Preparation for Driving in Reverse Gear:** □ Posts a ground guide or complies with all requirements of Proc. # 920.1 Driver Safety  □ Checks rear view mirrors and visibility  □ Properly places transmission in reverse  □ Acknowledges and checks ‘blind spots’

**Spotting and Staging Situations**  □ Left reverse "T" turn  □ Right reverse "T" turn  □ Backs around a court  □ Backs into garden apartment dead end parking area  □ Backs into alley or business access road  □ Backs into quarters  □ others....

The Engine / Rescue driver smoothly operates accelerator and brakes while driving in reverse.

The Engine / Rescue driver demonstrated over all safety and confidence while operating the vehicle in forward gear/s.

**SECTION 3 COMMENTS:**
### SECTION 4: Engine / Rescue Pump Operations:

<table>
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<td><strong>RESCUE</strong></td>
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<td><strong>ENGINE</strong></td>
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<td><strong>RESCU</strong> E</td>
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<tr>
<td><strong>ENGINE</strong></td>
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</table>

*The Engine / Rescue driver shall correctly demonstrate the operation of the apparatus' fire pump and auxiliary power equipment following the manufacturers recommended practices and the procedures of the Farmington Hills Fire Department.*

- **Preparing for pump operations.** ☐ Driver spots the apparatus at the indicated location
  - ☐ Engages parking brake ☐ Places transmission in neutral ☐ Engages the fire pump following manufacturers recommended procedure.
  - Acknowledges proper pump shift by
    - ☐ pump shift indicator ☐ tachometer and speedometer gauges ☐ audible noise changes
  - ☐ Activates shift lever lock when leaving cab
- **Moving water.** ☐ Checks pump panel transmission indicator for "green" light before using throttle ☐ Immediately establishes water flow through pump and booster tank ☐ Correctly selects discharge valve ☐ Establishes water supply source in an timely and efficient manner ☐ Properly sets and utilizes the pumps pressure control device
- **Weekly Pump Checks.** ☐ Relief valve system ☐ Transfer valve(if available) ☐ Primer ☐ All valves and drains operating

*The Engine / Rescue driver demonstrated overall safety and competence in engaging and operating the fire pump.*

- **The Engine / Rescue driver demonstrates the ability to correctly operate and maintain all auxiliary power equipment assigned to the apparatus.**
  - ☐ Vehicle mounted generator ☐ Portable power tools

*The Engine / Rescue driver demonstrated the safe and correct method to secure from pumping operations and readies the apparatus to return to quarters.*

*The Engine / Rescue driver demonstrated manually shifting to engage the fire pump. (When provided)*

**Determining Correct Water Flow and Pressure:** ☐ Demonstrated knowledge and application of the percentage residual pressure drop ☐ Demonstrated knowledge of the minimum residual operating pressure ☐ Correctly calculated the friction loss for elevation ☐ Demonstrated correct usage of the "hand" calculation for friction loss

**Knowledge of Common Flow Terminology:** ☐ Flow ☐ Pressure ___ Residual, ___Static and ___Normal Operating ☐ Friction loss ☐ Nozzle pressure ☐ Pump discharge pressure

**Determining Inadequate Water Supply:** ☐ Described the signs associated with cavitation. ☐ Indicates immediate methods to correct cavitation ☐ Reduce flow to unneeded lines ☐ Reduce discharge pressure ☐ Increase supply volume or pressure ☐ Communicate situation to "command"

### SECTION 4 COMMENTS:
ENGINE - RESCUE

PROVISIONAL EMERGENCY VEHICLE DRIVING AUTHORIZATION

MEMBER: _________________________________________________________

I certify that this engine/rescue driver's test was administered to the above named member utilizing this score sheet under my supervision on the listed date.

In my opinion, the above named member is competent at the operating skills to safely operate engine/rescue apparatus.

________________________________________ _________________________________    _________________
Scorer's name (please print)  Scorer's signature  Date

I recommend that the named member be granted provisional authorization to drive and operate engine/rescue apparatus.

________________________________________ ______________________________________
Supervisor/District Chief's Signature  Date

The member must now complete the Supervised Emergency Driving Experience
It is intended that three (3) supervised emergency response driving experiences shall be completed in any type of apparatus.

5-1.1 The authority having jurisdiction shall have written policies governing speed and the limitations to be observed during inclement weather and various road and traffic conditions. At no time should driving regulations be less restrictive than state motor vehicle laws.

5-1.2 Drivers/operators of fire department vehicles shall bring the vehicle to a complete stop and shall not proceed until it is confirmed that it is safe to do so for any of the following situations:
   a) Any “stop” signal (i.e., sign, light or traffic officer)
   b) Blind intersections
   c) Intersections where all lanes of traffic cannot be seen by the operator
   d) Where encountering a stopped school bus with flashing warning lights

5-1.4 The driver/operator shall maintain an operating space in front of the vehicle that is at least equal to the minimum travel distance necessary to stop the vehicle without contacting another object.

5-2 The driver selected proper emergency response routes to minimize travel times, optimize response safety, and minimize the chances of emergency vehicles meeting at traffic intersections.

I respectfully submit this record of my driving experience in compliance with Procedures 600.2 and 600.3.

Member's Signature ___________________________ Date ________________

Approved by District Chief _________________________ Date ________________
EMERGENCY VEHICLE DRIVING AUTHORIZATION

MEMBER: _________________________________________________________

The above named member completed supervised emergency driving under my supervision on the listed dates. In my opinion, the above named member is competent at the operating skills to safely drive the Engine, Rescue, Squad, and Medic apparatus.

<table>
<thead>
<tr>
<th>APPARATUS</th>
<th>TESTING OFFICER’S SIGNATURE</th>
<th>DATE</th>
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<tbody>
<tr>
<td>ENGINE</td>
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<tr>
<td>RESCUE</td>
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<tr>
<td>SQUAD</td>
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<tr>
<td>MEDIC</td>
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</table>

I recommend that the above named member be granted authorization to drive and operate the checked apparatus below

_____ ENGINE  _____ RESCUE  _____ SQUAD  _____ MEDIC

________________________________________ ______________________________________  

Supervisor/District Chief’s Signature  Date

The above named member is authorized to operate and drive Department apparatus. Authorization to drive and operate Department apparatus may be granted or revoked only by authority of the Fire Chief (procedure 600.2 and 600.3)

________________________________________ ______________________________________  

Fire Chief’s Signature  Date