July 2004

Dear Colleague;

Attached you will find the University of Minnesota’s Emergency Operations Plan (EOP) Version 4. The plan is the foundation for the emergency response system within the University of Minnesota system, with assistance from all of our annex holders. Emergency Management and Emergency Preparedness at the University are system-wide, and all locations and campuses are a part of our EOP.

This version of the EOP is in electronic format to make it easily updated and cost-efficient. Most importantly, this CD is designed to be interactive – to encourage the use of the plan not only during emergencies, but for day to day use. The CD will run automatically and load in Internet Explorer. In addition, this plan will be available online through a password protected system. This will allow individuals to access key documents remotely and have better access to the plan.

We encourage you to become familiar with the plan. On the main page you will find the annexes on the left hand side of the with web links in the center page. The CD contains many links to files, plans, checklists and other related documents for use during emergencies and non-emergencies. The CD format goes far beyond the traditional “paper style” Emergency Plans.

The material contained on this CD is considered very sensitive to the operations of the University of Minnesota and any redistribution or copying must have prior approval from the Department of Emergency Management and the annex holder.

Thank you for support in emergency operations at the University of Minnesota. If you have any questions, please do not hesitate to call.

Department of Emergency Management