

FIREFIGHTER CHECKLIST

INSTRUCTIONS: The following items must be completed in order to successfully complete the one-year probationary period. The Fire Chief may extend the probationary period for 6 months. After each item is complete you are responsible to have the item initialed by an officer, acting officer or firefighter to verify completion.

Date Completed	Initial	Contact	Task Completed
			Complete and turned in Application
			Turned in Drivers License Copy
			Completed Interview
			Enrolled in Volunteer Relief & Pension System
			Received Protective Clothing/Pager
			Received orientation manual and IFSTA Essentials 4th Edition
			Completed Medical documents
			Completed Physical
			Completed Orientation Session
			Completed reading Policy Manual
			Assigned to District Team
			Completed Mapping of District
			Completed 1st Aid Class
			Completed CPR Training
			Completed 10-11 Vehicle Check
			Completed 10-51 Vehicle Check
			Completed Recruit Academy

Date Completed	Initial	Contact	Task
			Received SCBA Training
			Completed EVAP classroom
			Completed Initial Driver Training
			Completed Driver Competency Course
			Completed 1st Responder or EMT Training
			Completed Pump Operator Training classroom
			Completed Pump Operations Practical

NOTE: Under contact place the name of someone in your department who would in charge of signing off on that item